

**Date:**

**To,**  
**Branch Manager**  
**Branch:**  
**Address:**

**Sub: Buy/Sell order request**

**Client Name:** \_\_\_\_\_ **Client Code:** \_\_\_\_\_

Dear Sir,

Kindly make an order as per following request:

<b>Order Type: Buy or Sell</b>	<b>Scrip Name</b>	<b>Quantity</b>	<b>Order Price</b>	<b>Order Time</b>	<b>Signature of client</b>

I hereby acknowledge the above mentioned trade has been executed as per my instruction.

Thanks & Regards!

( \_\_\_\_\_ )  
Client: Signature: